

Karmen Lebe Grajf, MSc

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ABOUT ME

My name is Karmen Lebe Grajf. I have 30 years of experience in the postal sector, particularly in the organisation of work and postal transaction technologies at Pošta Slovenije, d. o. o., process management and the regulation of the postal sector, and also in the area of social dialogue in recent years.

I hold a master's degree in economics.

I am responsible in my work, which I perform with a sense of fairness and order. I perform my work and tasks professionally, and take responsibility for my decisions. I possess good communication skills. I adapt rapidly to changes and manage stressful situations very well.

I am married and the mother of three adolescents.

SKILLS

Business communication
Goal-oriented, with the ability to think pragmatically
Capable of group and project work
Able to identify and understand problems
Ability to formulate judgements
Ability to manage difficult and conflict situations
Ability to work under pressure
Ability to think strategically

OTHER

English:	B 2 – I understand, read and speak well
German:	C 1 – I understand, read and speak well
Croatian/Serbian:	B 2 – I understand, read (Latin) and speak well
Work with a computer:	Microsoft Office (Word, Excel, PowerPoint, Outlook, MS Teams)
Content writing:	written expression: good; drafting of reports: good; drafting of proposals for decision making: good; drafting/transfer of instructions: good
Driving licence:	category B

WORK EXPERIENCE

Pošta Slovenije, d. o. o.

2006 to present

- 2020 **assistant to Executive Management**
- 2012 – 2019 advisor to Executive Management
- 2010 – 2012 advisor in Sector for Service Development and Technology
- 2006 – 2010 director of Logistics Sector

Post and Electronic Communications Agency

July 2004 to December 2005

Head of the Price Regulation and Market Sector

Pošta Slovenije, d. o. o.

April 1991 to June 2004

- 2003 – 2004 advisor to director of Postal Operations Sector
- 2002 – 2003 director of Postal Operations Sector
- 1996 – 2001 head of Invoicing and Petty Cash Operations and Cash Transactions Department within the Postal Operations Sector
- 1995 -1996 head of Postal Operations Department at Maribor OU

PTT podjetje Maribor

- 1994 – 1995 internal controls inspector
- 1992 – 1994 clerk for invoicing and petty cash operations
- 1991 – 1992 completion of traineeship (postal counter work).

I was first appointed in 1999 and then reappointed in April 2004 as a lecturer at the School Centre for Postal Services, Economics and Telecommunications Ljubljana, for the subjects of cash operations and logistics. I lectured part-time students at the aforementioned school until 2006.

EDUCATION AND QUALIFICATIONS

Master's degree in economics (level VIII education)

2001 – Completion of postgraduate master's studies.
Title of thesis: Model for the prevention of money laundering in Slovenia – example of implementation at Pošta Slovenije.

1995/96 to 1996/97

Postgraduate studies: University of Maribor, Faculty of Economics and Business, major in business finance and banking.

1990 – Completion of undergraduate studies, major in business logistics.

Title of bachelor's thesis: Carrier liability insurance.

1987/88 to 1988/89

Undergraduate studies: University of Maribor, Faculty of Economics and Business, major in business logistics.

1987 – Completion of studies at Higher School of Law.

Title of thesis: Tax evasion and penal policy.

1985/86 to 1986/87

Undergraduate studies: University of Maribor, Higher School of Law.

General secondary school (I. gimnazija Maribor; 1982–1985)

ADDITIONAL EDUCATION AND TRAINING

- Public speaking and business communication training, Leon Magdalenc (2021)
- Project management, ZPM (2018)
- Risk assessment, EF Ljubljana (2013)
- Manager as trainer and coach 1.0, BMC International (2012)
- Protection of personal data, information security and anti-corruption policy

Participation at the following in the period 1996–2011:

- conferences and training courses in the scope of IEDC Bled, EF Ljubljana, Banka Slovenije and other professional associations;
- professional conferences in the areas of postal operations and logistics in Slovenia and abroad;
- conferences and working groups of the regulatory bodies of EU countries in the scope of the ERGP;
- conferences of EU postal operators in the scope of PostEurop;
- Universal Postal Union conference in Bucharest and participation in the CERP working group;
- training courses and workshops in the areas of public relations, business protocol, management and competences; and
- neuro-linguistic programming course for managers.

PREVIOUS ACHIEVEMENTS

I consider my greatest career achievements to be the successful management and completion of the project to introduce the euro at Pošta Slovenije in 2006/2007, and the coordination of the first phase of the project to optimise the postal network in the period 2013–2016.

When I was hired by PTT podjetje Maribor in 1991, I became a member of the Pošta Maribor Cultural and Arts Society (CAS). The Pošta Maribor CAS is one of the oldest cultural societies in the region. It has been operating continuously since 1948 and currently has more than 180 members. I have held the position of president of the aforementioned society since 2006, and have served as the chair of the supervisory board of the Maribor Cultural Society Association since 2018.

STATEMENT OF AGREEMENT WITH APPOINTMENT

I, **Karmen Lebe Grajf**, born **18 June 1966**, personal ID no. **1806966505131**, residing at **Cankarjeva ulica 25, 2000 Maribor**, hereby consent to my appointment as a member of the Supervisory Board of Intereuropa, Globalni logistični servis, d. d. in accordance with the resolution adopted at the General Meeting of Shareholders of

STATEMENT OF NO CRIMINAL RECORD

I, **Karmen Lebe Grajf**, born **18 June 1966**, personal ID no. **1806966505131**, residing at **Cankarjeva ulica 25, 2000 Maribor**, hereby declare, in the sense of the provisions of Article 255 of the Companies Act (ZGD-1), that:

- I am not a member of another management or supervisory body of Intereuropa, Globalni logistični servis, d. d.;
- I have not been convicted of a crime of an economic nature, a crime involving an employment relationship or social security, a crime involving legal transactions, a crime involving property, or a crime involving the environment or natural resources;
- no security measures have been imposed against me disqualifying me from pursuing a profession; and
- I have not been ordered by a court, as a member of a management or supervisory body of a company against which bankruptcy proceedings have been initiated, to pay damages to creditors in accordance with the provisions of the law governing the financial operations of companies that relate to liabilities for damages.

I hereby declare that there are no other circumstances that would, according to the provisions of the Companies Act, prevent my appointment to the function of member of the Supervisory Board of Intereuropa, Globalni logistični servis, d. d.

Maribor, 8 October 2021

Karmen Lebe Grajf
[signature]